



St. Alban Roe
Athletic Association

Date: July 2, 2025

Time: 6:30pm

Location: Mikesch Hall

Athletic Association Meeting Minutes

Attendees

Fr. Philipp Dan Amiri Mike Barger Jaime Brennan Vicki Helfry	Meaghan Higgs Butch Kenney Meg Lhamon Jenny Rodgers	Bill Rowe Katie Spedale Sally Tschopp Jeff Versen
--	--	--

Meeting Notes

- Opening Prayer
- Review Last Meeting
 - Athletic Association Board Requirements due by August 1st, 2025
 - Prevent & Protect and Protecting God's Children
 - Everyone on the Athletic Association Board
 - ***Need to make sure all your coaches have taken these as well***
 - Coaching to Make a Positive Difference
 - Everyone on the Athletic Association Board EXCEPT Registration, Website Administrator, Work Duty Coordinator, Equipment and Uniforms
 - Jenny wrote up the instructions for how one can take the needed classes

- and is emailed those out on 6/30
 - Updated list on the CYC website that we can check
- Equipment & Uniforms Update (Meghan, Vicki and Katie)
 - We have figured out the 1 volleyball jersey by sending pictures to Liz
 - We have figured out the 1 basketball jersey with coordinating shorts by sending pictures to Meaghan
 - Inventory status for soccer uniforms (Meg, Katie, Vicki to report)
 - Plan for old uniform disposal (donate or trash) – decision and timeline... shipping for the old uniforms to Uganda (like what CBC is doing) is very expensive to do-shipping
 - Katie, Meg, and Vicki cleaning and organizing all the uniforms and equipment
 - Katie and Meg and have been cleaning out the storage shed and request new tubs to store old uniforms in so they are airtight. The older bins going to make them into “coach’s bins”
 - Create coach bins for fall sports
- Administrative & Communication Updates (Butch)
 - Status of AA website and emails
 - Continue planning content and structure
- Community Engagement / Upcoming Events the AA will have a presence at
 - Parent Social – Aug 7; Albanfest – Sept 7; Wildwood Days – Sept 20
- New Business
 - Fall Sports Review: Soccer
 - Registration update
 - Coaching assignments and needs
 - Coach meeting date, mid to late July
 - Uniforms – current status and remaining needs, mid July order
 - Equipment – what needs to be ordered
 - Field prep – assign/teach additional field liner
 - Reminder: Take notes throughout the season for transition binder
 - Fall Sports Review: Volleyball
 - Registration update
 - Coaching assignments and needs
 - Coach meeting date, mid to late July
 - Uniform update – Champro selected, all sizes available, mid July order
 - Confirm what shorts (if any) are included/provided
 - Equipment – review what’s needed
 - Reminder: Take notes throughout the season for transition binder

- Uniform Logistics
 - Set date for:
 - Soccer/volleyball uniform pickup
 - Previous uniform drop-off
- Old Lacrosse Nets Disposal
 - Decide on process: List for sale or donation? Eileen met with the old Lacrosse coach, on June 17th to see if he had interest in any of the old Lacrosse equipment..and he does not
 - Potential idea: Fr. Philipp facilitates any buyer meetings
- Next Meeting is Wednesday August 6th at 6:30pm
- Closing Prayer and Adjourn