



St. Alban Roe
Athletic Association

Date: August 6, 2025

Time: 6:30pm

Location: Mikesch Hall

Athletic Association Meeting Minutes

Attendees

Vicki Helfrey	Butch Kenney	Eileen Sokolowski
Meghan Higgs	Mike Krieger	Katie Spedale
Jaime Brennan	Bill Rowe	Sally Tschopp
	Jenny Rodgers	Jeff Versen

Meeting Notes

- Opening Prayer
- The plan was for Gary Lombardo to drop off Grand Raffle Tickets and a written message for soccer & volleyball coaches soliciting their support and promotion of the raffle and Albanfest, but had a last-minute prior commitment. ...Eileen went to the July 8th Albanfest meeting and agreed for Gary to come to the August meeting. Eileen sent everyone on the board an email earlier this morning with a link for volunteer opportunities if any of them are able.
- Review Last Meeting
 - Athletic Association Board Requirements were due by August 1st, 2025
 - If you did not complete them, you will not be able to move forward with your role and get the associated email address. Everyone is aware because of the emails, texts, and monthly meetings we discussed of

what is required.

- If you can't find yourself on the CYC provided excel sheet, Eileen emailed out instructions on how to provide SAR AA your classes completion dates on July 28th
- New Business
 - President's Report
 - AA emails are setup by Mrs. Janet King, need to come up with a process of how to roll out
 - Flyer for Parent Social this Thursday and other potential events...copies of the flyers were at the meeting for board members to look at to see if they had any changes
 - Notes from Executive Meeting on how to simplify roles and what other parishes are currently doing that we are simply aware of. Even though we copied majority of the roles from Queen of All Saints, with the substantially smaller size of our organization and the current needs, we could potentially do without some of these initially stated roles. We are going to analyze other parishes and what we have at SAR to see ultimately see what is the best fit for now and in the future. So yes, some things might change up here and there as we learn and restructure.
 - Vice President's Report
 - Treasurer's Report
 - Notes: Uniforms and Equipment coordinators need to meet with each sport ahead of registration starting
 - Secretary's Report
 - Website Administrator's Report
 - Website is under construction and is actively being worked on
 - Equipment Report:
 - Create coach bins for fall sports. Include balls, whistles, ice packs, 1st aid, coaching aid, etc.
 - Status of Old Lacrosse Nets Disposal or Donations?
 - Notes: Fr. Philipp would like to try and sell the old Lacrosse nets...Dan got Eileen in contact with Keith who used to do the Lacrosse teams at SAR to see if he has interest in the Lacrosse nets and the other equipment, but he does not
 - There are too many basketball and soccer balls. Extra on the floor will be donated
 - Vicki cleaned the nets

- Orange soccer paint will be disposed
- Pioneer white soccer paint is what to keep
- Get a rack for basketball for practice and games
- Coaches each get a bag of balls for the season?
- Uniform Report:
 - Soccer uniform pickup/drop-off: Thursday 8/7 5:30-6:30pm & Sunday 8/10 12:30-1:30pm at Pavilion
 - Prior Volleyball uniforms coaches have from last season and/or new jerseys are being ordered.
 - Notes:
 - Katie has a system for jersey pickup that she will work with Dan with
 - Soccer Little League – these are being ordered
 - All other soccer teams - we have enough matching jerseys for those who have signed up. Sizes will most likely not be a perfect match up, but we will do our best during handout and it will be first come first serve. We will make sure not to hand out two of the same number for the same team. We have less shorts than jerseys, but between the new style and the old style, should have enough.
 - Volleyball - at this time, based on number of people who have signed up and the number of jerseys that we have in storage, we are short 59 jerseys, but we are waiting to hear back from a few of the coaches who may still have some from last year. It has been difficult trying to track them down and at this point, we are within a month of the first game. Meg has reached out to Steve at casual tees to see if he has the information for our jerseys that were ordered last year and we are waiting to hear back. We will most likely need to go ahead and order more volleyball jerseys ASAP so we have enough for the first games. Would we order them ourselves and get reimbursed, or would Bill need to order them directly with the money from the athletic association. Please let Meg and I know what we should do as soon as possible so we can get this resolved before the season starts.
- Fall Sports Report: Soccer (Eileen read it out because Dan missed)
 - Blocking off the lower lot during Saturday's games. They should be blocked for safety from 8:30-3:30pm.
 - Who will do it?
 - Need a better system because last year most people ignored them.
 - By the school, we used whatever the school uses

- By the church, they had official barricades
- Field prep-assign/teach additional field liner...what he said, I'd like to setup a date/time to meet to train people how to lay out the St. Alban soccer fields. I'd prefer a Saturday morning if possible. I'm available Aug 9 and 16. If that doesn't work, we can try to set up another date/time, maybe a Sunday. The fields need to be painted for the first time by Sunday, Aug 17 since games start on Aug 23. If we can get a group of people, it will make it go much faster. It's not hard to do once you grasp the concept. Laying out the 3 fields at SAR is the hardest. Babler is very easy. LaSalle isn't hard, but since it's a full-size field it takes a lot longer. I use the 4 corner markers for the football field to help lay out the LaSalle field. I will create a few binders with documentation on how to do everything. It's hard to explain it on paper. Showing someone in person is easier and I'll use a whiteboard to show the process. I can bring a small whiteboard.

- Are there any events at SAR those 2 Saturdays?
- Has anyone contacted Cian to see if he is going to paint the fields again each week like he did last year?
- Attached is a google maps picture of the fields at SAR, LaSalle, and at Babler. That will give you a general idea of what needs to be done.
- Reminder: Take notes throughout the season for transition binder
- Notes:
 - Soccer used to give parish \$75k a year, years ago
 - Used to have concessions, however many of our games have moved off campus due to the bigger field sizes needed for CYC. Inside we can't allow drinks and food inside the gym
 - Therefore we need to be more profitable and realistic with less moving parts. We need to plan for the road ahead on what this landscape looks like
 - With the blocking off the parking lot, Dan had cones and ropes to use
 - Meghan expressed that she did the cones last year and felt the barricades fell apart and people didn't take them seriously
 - Jenny brought up needing handicap spots
 - Sally brought up needing parking for adoration chapel
 - We need to allow the church groups to drive back there on the 1-way street. Mike Rethorn had mentioned to Sally that he helps with a church charity group that needs to have access to Mikesh Hall during

Saturday mornings and those bags weigh a lot.

- Field prep-assigned/teach field liner
- Prior kid was paid \$20 every Saturday to bring out supplies and do the rope and cones. However, he is going to college and no longer can do it.

- Soccer Support Person: It was brought up in the meeting that we could try and find a teenager or two like the prior kid who we can pay every Saturday to paint fields (at all locations), put out the supply coolers out (at all locations), and set up the Cone-Rope System at SAR. If that is something we want to move forward with, Dan will need to get us the details
- We need to get a group of people to meet with Jim Griffith to learn how to line the fields
- Dan also held his virtual coaches meeting at the end of July and included Eileen to attend. This is probably a good idea moving forward having someone on the Exec board attend each sports coach meetings just in case of questions. Eileen also mentioned she attended volleyball's as well (she is also a volleyball coach).
- Fall Sports Report: Volleyball
 - Training in setting up and taking down volleyball nets
 - Coaching and equipment needs
 - Reminder: Take notes throughout the season for transition binder
 - Notes:
 - Needing 2 new volleyball net systems was brought up and addressed
- Winter Sports Report: Basketball
 - Registration opens in September
 - Girls Coordinator and Training League Coordinator positions are still vacant

 - Equipment – review what's needed
 - Reminder: Take notes throughout the season for transition binder
 - Notes:
 - Registration opens September 1st and goes through October 1st
- Spring Sports Report: Golf
 - Director position still vacant
 - Reminder: Take notes throughout the season for transition binder
- Spring Sports Report: Track & Field
 - Coaching and equipment needs
 - Reminder: Take notes throughout the season for transition binder

○ Notes:

- It was brought up that maybe the most efficient way of moving forward with athletic uniforms is having the parents buy the uniforms and keep them for the following years.
- We found out that other parishes are doing this, Ascension track had the parents buy the uniforms from Fisher's in the valley
- Discussion brought up that if someone needed financial support, the parish already has a process in place. Currently SAR parents are already swapping school uniforms on Facebook due to cost and unreliable vendor. Typically everyone is giving uniforms to fellow SAR parents for free. So we can continue that trend with athletic uniforms
- Jenny brought up the idea that gently used athletic uniforms can also be possibly added to the SAR boutique, and anything bought-that cash can go back to the school. Similar situation as what is happening with the school uniforms.
- Cleaned out storage...Eileen, Katie and Meg all of July...took everything out of the school basement, parish office, etc.....cleaned out storage closets in the gym
- It seems like the uniform situation could be simplified. That the goal is for sports directors and coaches to focus on the sports themselves. So then directors do not need to wear multiple hats so its easier to recruit and retain AA positions because everyone is busy and these positions should not be a part-time job outside of their normal professional and personal life responsibilities.
- Because Eileen was not at the July meeting...go over what was decided...
 - Basketball
 - Eileen worked with Meghan on what prior basketball uniforms will be used for this season. sent Meghan pictures of all the prior basketball jerseys on 6/19 to see which ones they can identify to use for CYC and Training League. TL would have the athletes provide and wear their own black shorts (just as soccer training league and how basketball training league handled shorts last year). Found matching maroon shorts that can be used with the cyc leagues. From the responses Meghan got from prior coaches, "everyone has always ordered their reversible shorts on their own through the link they send to us every year. A lot of the boys have different shorts because some wear old ones or ones passed down from a sibling or cyc soccer shorts they never turned in.

That the jerseys are nice and reversible and they were bought about 15 years ago”

- Volleyball
 - Eileen sent Liz email on June 19th on what uniforms we could and what we could use, Liz stated that both boys and girls provided their own black shorts
 - Last year’s vball coaches still have their uniforms, so we need to figure out the status of who has what
- Buy new bins to store old uniforms in so they are airtight, to prevent the mold and the mouse issue we found. Then all the old bins we can salvage we can make into coach’s bins to put game ball, first aid kit... etc.
- Eileen closed up the hole where she thinks outside critters could be coming through and also put a black box trap right next to the right opening. Shopvac’d the shed floor. Put a moisture remover thing in the back left to help with the mildew and mouse smell. The only outlets that work are the one on the left wall and the back wall...the one by the garage door keep stripping
- Vicki spent time cleaning out and organizing the shed in June and July as well
- Next Meeting is Wednesday September 3rd at 6:30pm
- Closing Prayer and Adjourn