



St. Alban Roe  
Athletic Association

Date: December 3rd, 2025

Time: 6:30pm

Location: Mikesch Hall

# Athletic Association Meeting Minutes

## Attendees

| Present Board Members:                                                                                                                                                                                                                                                                                                                                     | Not Present Board Members:                                                                                                                                                                           | Guests:                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <ul style="list-style-type: none"><li>• Sally Tschopp</li><li>• Eileen Sokolowski</li><li>• Mike Barger</li><li>• Jenny Rodgers</li><li>• Bill Rowe</li><li>• Butch Kenney</li><li>• Vicki Helfrey</li><li>• Meg Lhamon</li><li>• Katie Spedale</li><li>• Mike Rethron</li><li>• Jaime Brennan</li><li>• Patrick Sokolowski</li><li>• Kris Drake</li></ul> | <ul style="list-style-type: none"><li>• Fr. Philipp</li><li>• Dan Amiri</li><li>• Meghan Higgs</li><li>• Mike Krieger</li><li>• Drew Williams</li><li>• Liz Kraemer</li><li>• Brad Stemler</li></ul> | <ul style="list-style-type: none"><li>• </li></ul> |

## Meeting Notes

- Opening Prayer
- Review Last Meeting
  - Vote on Sponsorship for Auction, Sponsorship Level of Parish Auction: A Night to Shine (3/7/26)
    - Sponsorship Level of Parish Auction: A Night to Shine (3/7/26)
    - Star Sponsor (\$500/19= \$26 per person)
      - Comes with 2 tickets, so what will we do with those tickets?
      - Eileen received an email from Auction committee that they prefer each of the parish and school ministries to help out with the event by sponsoring and providing gifts for the auction.
      - It was mentioned that Fr. Philipp asked that Board Members need to personally pay for the sponsorship rather than out of the AA budget
    - Sip & Savor Sponsor (\$300/19= \$15 per person)
    - Method of Payment:
      - Eileen buy the sponsorship level, then the AA Venmo's Eileen by Monday, December 15th (include Eileen's Venmo QR code)
    - Voted on if the AA wants to donate "the free sports enrollment for the whole family for one year" with the disclaimers of it being good til the end of 2026 and it does not include uniforms or other fees. We will work with Dan on how the winner will redeem it on TSL
    - Vicki motioned to AA to be a "Star" sponsor (\$500/19= \$26 per board member)
      - Seconded by Mike B, vote passed
      - Majority agreed to donate "Free Sports Registration for a family for 2026" with the disclaimers that it does Not include uniforms or CYC fees
  - Athletic Association Appreciation Night: A Night of Champions
    - At Mikesh Hall from 6pm-8pm,
    - Date/Time: Saturday, January 3<sup>rd</sup>; Friday, January 9<sup>th</sup>; or Tuesday, January 13<sup>th</sup> , majority voted the Jan 9<sup>th</sup> date
    - We are going to recognize two individuals in particular: Jim Griffith with Soccer for almost 30 years and Liz Kraemer with Volleyball for around 17+ years.
    - Invites: Sally sending out evite to all Soccer, Volleyball, Basketball coaches and SAR AA
    - Don't expect a large crowd, nothing fancy, just wanted to do something to show gratitude to the dedicated volunteers
- New Business

- President's Report
  - Eileen sent an email to all the basketball coaches through TSL on 11/13 the status of the basketball uniforms, that all families are to keep the basketball jerseys to use for following years to come, the plan is to do black shorts just for this year because of the circumstances
  - Eileen met with Dan Amiri on November 19<sup>th</sup> to go through the scoreboards and both scoreboards work simultaneously and separate. Which is great! There are some issues with the West scoreboard.
- Vice President's Report
  - Mike sent out an email on November 19<sup>th</sup> to make sure everyone understands what was discussed at the November meeting and remind the board that we need to work as a team
  - Mike addressed the gray area where people think there is a crossover in their roles.
  - Uniform coordinators are in charge of uniforms.
  - Talked about communication. Let the exec board know what you are ordering (for your sport) because it creates a workflow problem on the backend
  - basketball shorts, evidentially coaches were not happy about black shorts and they wanted matching shorts. Not all teams got memo about matching.
    - Directors (of all sports) need to follow path, not deviate
    - Any pushback from coaches and parents should be directed towards the president and/or vice president to address directly so the sports director doesn't have to worry about it
- Treasurer's Report
  - As the budgeting and approval process is a work in process. At this time
    - anything above \$500, one bid is required
    - anything above \$1,000, three bids are required
    - no more PO's
- Secretary's Report
- Registration's Report
- Website Administrator's Report
- Equipment Report
  - If anything is purchased or moved, please let Vicki know
  - Scoreboards; weren't working, now they are
  - NEVCO has sponsorship program; sending info to board to review
  - As a director, be specific when requesting equipment including brand,

price, and a direct purchase link

- Remind coaches not to park in front of gym (for PSR drop-off)
- Use processes that work
- Check equipment before and end of the session inventory
- Maybe put it in a password protected excel
- Submitted purchase request for 2 new scoreboards and controllers and removal of old but now we are not going to move forward with purchasing new Scoreboards this year and will need to be put in the AA and parish budgets moving forward
- Ordered all the needed basketballs and rolling cart racks
- Ordered new volleyball net holders
- Placed a tub of cones in the basketball closet
- Vicki requested clarification if she is okay to continue to work with coach prater and looping in the sports directors and the Exec Board if the gym and equipment are in disarray...Exec Board said yes continue with the prior process that was in place with volleyball

○ Uniform Report

- Basketball coaches/basketball parents are used to buying their own shorts because that was the process from the prior years. Katie and Meg were told by Meghan to open an online store for matching maroon shorts because there was a lot of feedback that coaches and parents prefer to buy their own matching uniform shorts over wearing a pair of black shorts even if it was just for 1 year
- Eileen stated that per request she sent an email to all the basketball coaches on November 13<sup>th</sup> about the plan of the new reversible jerseys and that the board agreed to do black shorts just for this season. So the request of the Fisher's online store came after the fact.
- The point of board members roles and responsibilities came back up for discussion. Trying to get the point across that each board member has his/her own responsibilities. This is so no one is overwhelmed and each board member can be the expert of their job.
- Pretty close to getting all the (volleyball and soccer) uniforms back
- Send email reminder to turn in
- Basketball
  - 1<sup>st</sup> order of jerseys in, 2<sup>nd</sup> order to be in next week for late registrants
  - Jerseys not fitting (parent ordered); 9-13 jerseys had to be reordered
  - 7 coaches have not responded to short order, so the assumption is they are fine with black shorts

- Winter Sports Report: Basketball
  - Mike K seems to be ok with ref count
  - Compliance: 1 coach is not compliant and Meaghan has been notified
  - Coaches haven't received schedule, Sally gave it out to review
  - games start next weekend for 5<sup>th</sup> & 8<sup>th</sup> graders
  - coaches are complimentary on how organized it is this year
- Spring Sports Report: Golf
  - Coordinator/Director position still vacant
  - Eileen and Mike will work together to just lead it this year and take notes for someone else to take next year
- Spring Sports Report: Track & Field
  - Moving forward as planned, Registration opens January 1st
  - Landed on \$70 registration fee (with \$20 going back to CYC), same as a neighboring parish
  - Getting budget in order
  - How can we market track team? Facebook, Thursdays Child, peachjar, Vicki has offered to hand out to PSR
- Fall Sports Report: Soccer
  - Has no update
- Fall Sports Report: Volleyball
  - Equipment still in tact
  - Want to work on secure portal to be made to view "volleyball files"
- Notes:
  - A board member mentioned that she personally had to deal with uniform issues this fall with the teams that her kids on. Lost uniforms, damaged uniforms.
- Next Meeting is Wednesday, January 7<sup>th</sup> at 6:30pm
- Closing Prayer and Adjourn
- Opening Prayer